

**PART - B**  
**GENERAL TERMS AND CONDITIONS**

**A. Additional Interest**

Additional interest over and above the stipulated rate of interest, including penal charges (hereinafter referred to as "Existing Rate of Interest"), will be charged during overdue period in the entire tenure of loan as follows:

Loans other than revolving facilities		Loans in the nature of revolving facilities like cash credit/overdraft		Additional Interest Charged above the existing Rate of Interest
SMA Sub-categories	Basis for classification – Principal or interest payment or any other amount wholly or partly overdue	SMA Sub-categories	Basis for classification – Outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for a period of:	
SMA-0	Upto 30 days			-
SMA-1	More than 30 days and upto 60 days	SMA-1	More than 30 days and upto 60 days	1%
SMA-2	More than 60 days and upto 90 days	SMA-2	More than 60 days and upto 90 days	2%

- The extra interest will be calculated for the days in which the account has remained in the SMA1 or SMA2 status and will be charged on month end.
- The following accounts will be excluded from charging additional interest;
  - a) Agriculture loans.
  - b) Loan against bank's own deposit
  - c) Simple interest loans
  - d) FBP and Packing credit

**B. Basis for classification of SMA categories shall be as follows:**

Loans other than revolving facilities		Loans in the nature of revolving facilities like cash credit/overdraft	
SMA Sub-categories	Basis for classification - Principal or interest payment or any other amount wholly or partly overdue	SMA Sub-categories	Basis for classification - Outstanding balance remains continuously in excess of the sanctioned limit or drawing power, whichever is lower, for a period of:
SMA-0	Upto 30 days		

SMA-1	More than 30 days and upto 60 days	SMA-1	More than 30 days and upto 60 days
SMA-2	More than 60 days and upto 90 days	SMA-2	More than 60 days and upto 90 days

Example for SMA / NPA Classification	<p>If due date of a loan account is March 31, 2021, and full dues are not received before the Bank runs the day-end process for this date, the date of overdue shall be March 31, 2021. If it continues to remain overdue, then this account shall get tagged as SMA-1 upon running day-end process on April 30, 2021, i.e., upon completion of 30 days of being continuously overdue. Accordingly, the date of SMA-1 classification for that account shall be April 30, 2021. Similarly, if the account continues to remain overdue, it shall get tagged as SMA-2 upon running day-end process on May 30, 2021, and if continues to remain overdue further, it shall get classified as NPA upon running day-end process on June 29, 2021.</p> <p>However for different facilities example shall differ as per the RBI guidelines.</p>
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**'Out of order' status:**

**Cash credit/Overdraft (CC/OD) account is classified as NPA if it is 'out of order'. An account shall be treated as 'out of order' if:**

- The outstanding balance in the CC/OD account remains continuously in excess of the sanctioned limit/drawing power for 90 days, or
- The outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but there are no credits continuously for 90 days, or the outstanding balance in the CC/OD account is less than the sanctioned limit/drawing power but credits are not enough to cover the interest debited during the previous 90 days period.

<p><b>C. General Terms and conditions.</b></p>	<ol style="list-style-type: none"> <li>1. If the facility is not availed within 3 months from the date of sanction, it will be treated as cancelled without notice and the facility can be revalidated by the appropriate sanctioning authority only after reviewing the latest financial position of the party and appropriate charges will be levied for revalidation.</li> <li>2. In the event of the Borrower's and/or any security provider's credit worthiness deteriorates in the sole opinion of the Bank, the Bank shall be entitled to unconditionally cancel the facility.</li> <li>3. The Bank shall have the right of set-off/ net off on the deposits of any kind and nature (including Fixed Deposits) held/balances lying in any account of the borrower and on any monies , securities, bonds and all other assets , documents, deeds and properties held by /under the control of the bank/their trustees or Agents (whether by way of security or otherwise pursuant to any contract entered /to be entered in to by the borrower in any capacity) to the extent of all outstanding dues, whatsoever , arising as a result of any of the Bank's services extended to and/or used by the Borrower and / or as a result of any other facilities that may be granted by the Bank to the borrower. The borrower also notes the banker's lien available to the Bank on the aforesaid assets.</li> <li>4. The borrower agrees that the bank reserves the right to amend /add/alter any terms and conditions, in its discretion, after giving due notice to the borrowers/ guarantors.</li> <li>5. Rate of interest may change subject to change in risk weight or regulatory requirements. Any slippage in rating will attract higher interest rate.</li> <li>6. The Bank may vary the spread at any point of time after giving notice to the Borrower.</li> <li>7. The borrower shall not cancel the facility or any part thereof without the approval of the Bank. The bank shall be entitled to cancel undrawn portion of the facility any time during the subsistence of the credit facility agreement, for any reason whatsoever.</li> <li>8. The borrower shall declare the details of the godowns/ premises where goods are stored.</li> <li>9. CERSAI charges (Actuals) + GST, if any should be borne by the Borrower.</li> </ol>
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	<p>10. The securities hypothecated/pledged/mortgaged to the Bank should be insured for full value with bank clause against all risks and the same should be periodically renewed and charges to be borne by the borrower. Copies of the insurance policy to be submitted to Bank.</p> <p>11. Borrower/ Guarantors to submit the following at the branch: -</p> <ol style="list-style-type: none"> <li>a. Self-attested copy of KYC &amp; other documents/statements submitted for the loan processing and copy of tax paid receipts of properties declared in INW</li> <li>b. An affidavit / undertaking that, In case the loan proceeds are not utilized for the purpose for which the loan is sanctioned the loan can be treated as Commercial and Loan and rate of interest with maximum spread can be charged from the date of first disbursement of the loan</li> <li>c. Undertaking that the Borrower(s) / Guarantors have no IT/ GST/ Statutory Tax arrears</li> <li>d. NRI Borrowers - Copy of the Employment contract, salary certificate / pay slip, current work permit, copy of identity card, copy of stamped visa, relevant pages of passport, name and full address of the employer / sponsor abroad, contact number of the NRI applicant, name, address and contact phone number of a close relative in India for local contacts etc. to be submitted.</li> <li>e. Undertaking that Borrower will not resort to trading in real estate by the finance availed from the bank and that they are agreeable to the bank exercising its right to withhold or withdraw the facility if found so and to charge a higher rate of interest than the existing rate on the balance outstanding.</li> <li>f. Undertaking that any changes in the management/constitution, takeovers/mergers etc shall be done only with the prior permission of the bank and any expansion, new project/investment/acquiring assets under lease/enter into borrowing arrangements will be done with prior consent of the bank.</li> <li>g. Copies of latest Income Tax/ Wealth Tax assessment orders of the applicant/ partners of the applicant firm/ directors of the applicant company (who are guarantors) and the guarantor/s should be submitted to Bank. Undertaking letter certifying NIL statutory dues to be submitted by the borrower/auditor.</li> <li>h. In case of Listed Limited Companies, the borrower shall submit Audited Financial Statements /Unaudited Financial Statements on quarterly/half yearly/annual basis, within one month from the date of publishing such financials. Unlisted companies/firms should furnish annual reports before the statutorily permitted time. Delayed submission of Audited Financial Statements beyond the statutorily permitted time will attract penal interest.</li> </ol>
<p><b>D. Mandatory Covenants</b></p>	<ol style="list-style-type: none"> <li>1. The borrower will utilise the funds for the purpose they have been lent. Any deviation will be dealt with as per RBI guidelines.</li> <li>2. In case of default in repayment of the loan / advances or in the payment of the interest thereon or any of the agreed installments of the loan on due date(s) by the borrower, the Bank and / or the RBI will have an unqualified right to disclose or publish the borrower's name or the name of the borrower / unit and its directors / partners / proprietors as defaulters / willful defaulters in such manner and through such medium as the Bank or RBI in their absolute discretion may think fit.</li> <li>3. The Bank will have the right to share credit information as deemed appropriate with Credit Information Companies (CICs) or any other institution as approved by RBI from time to time.</li> <li>4. The borrower should maintain adequate books of accounts, as per applicable accounting practices and standards, which should correctly reflect its financial position and scale of operations and should not radically change its accounting system without notice to the Bank.</li> <li>5. The borrower should submit to the Bank such financial statements as may be required by the Bank from time to time in addition to the set of such statements to be furnished by the borrower to the Bank as on the date of publication of the borrower's annual accounts.</li> </ol>
<p><b>E. Mandatory Negative Covenants</b></p>	<ol style="list-style-type: none"> <li>1. The borrower shall not create any charge, lien or encumbrance over its undertaking or any part thereof in favour of any financial institution, bank, company, firm or persons.</li> </ol>

	<p>2. In the event of default, or where signs of inherent weakness are apparent, the Bank shall have the right to securitise the assets charged and in the event of such securitisation, the Bank will suitably inform the Borrower(s) and guarantor(s).</p> <p>3. No commission to be paid by the borrowers to the guarantors for guaranteeing the credit facilities sanctioned by the Bank to the borrowers.</p>
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**F. PREPAYMENT PENALTY/ PRE-CLOSURE CHARGES**

Particulars	Pre-Payment Penalty	Pre-Closure charges
Fixed rate Term Loan to Non-Individual (Other than to MSE upto Rs. 50.00 Lacs)	For Amount upto 1 Crore 4.00% on the Prepaid Amount  For Amount above 1 Crore 3.00% on the Prepaid Amount	For Amount upto 1 Crore closure by Own Funds/ Takeover: 4.00% of (Balance Outstanding + Any Undisturbed Limit)  For Amount above 1 Crore closure by Own Funds/ Takeover: 3.00% of (Balance Outstanding + Any Undisturbed Limit)
Fixed rate Term Loan to Non-Individual above Rs. 50.00 Lacs		
Fixed rate Term Loan to Individual		
Floating rate Term Loan to Non-Individual (Other than to MSE)		
Floating rate Term Loan to Individual (Business Purpose)		
Fixed rate Operative Limit (Other than to MSE upto Rs. 50.00 Lacs)	NIL	For Amount upto 1 Crore closure by Own Funds/ Takeover: 4.00% of Sanctioned Limit  For Amount above 1 Crore closure by Own Funds/ Takeover: 3.00% of Sanctioned Limit
Floating rate Operative Limit (Other than to MSE)		
Fixed rate Term Loan of MSE upto Rs. 50.00 Lacs	NIL	NIL
Floating rate Term Loan of MSE		
Fixed rate Operative Limit of MSE upto Rs. 50.00 Lacs		
Floating rate Operative Limit of MSE		
Floating rate Term Loan to Individual (Other than Business purpose)		
UBP/UBD Limit		
<b>G. Special Conditions for Pre-payment Penalty/ Pre-Closure Charges</b>	Prepayment Penalty is charged if Prepaid Amount exceeds the least of the following: <ul style="list-style-type: none"> <li>• Amount Prepaid Equalling to 6 EMIs</li> <li>• 2 Quarterly Installments</li> <li>• 1 Half Year Installment</li> <li>• 10.00% of Loan Amount</li> </ul>	

**Cash Handling Charges**

Categorisation	Free Limit [wef 01.07.2022] Limit is calculated as aggregate of free limit of all accounts under a customer id	Charges
SB Accounts (Individuals & HUF, SIB FIZA)	Remittance during first month of account opening : FREE OF CHARGE. Second month onwards: 10 times of Average Monthly Balance of Previous Month with a minimum limit cap of Rs. 1.00 Lakh and maximum limit of Rs. 20.00 Lakh.	Rs.300/ Lakh (Min Rs.50/ Tran)+ GST
Savings Bank Account (Other than Individuals & HUF)	Remittance during first month of account opening : FREE OF CHARGE. Second month onwards: 10 times of Average Monthly Balance of Previous Month with a maximum limit of Rs. 40.00 Lakh.	
Savings Bank Account	Rs. 15.00 lakhs / month	

(NRO)			
All Current Accounts (Excluding Traders Smart & Financial Institutions)	FREE up to 15 times of Average Monthly Balance of Previous Month with a minimum limit cap of Rs. 3.00 Lakhs and maximum limit of Rs.4.00 Cr	Rs.375/ Lakh (Min Rs.50/ Tran)+ GST	
Current Account (Trader's Smart)	FREE up to 15 times Average Monthly Balance of previous month with a maximum limit of cap of Rs. 4.00 Cr		
All other CD Accounts (By Banks/NBFCs/ Nidhi / Kuri Co etc- where financial service is line of activity)	FREE up to 8 times of Average Monthly Balance of Previous Month with a maximum limit cap of Rs. 2.00 Cr **For cash remittance in NBFC accounts post lunch session , additional cash handling charge of Rs.100/ Lakh + GST will be charged even if remitted amount falls within free limit available to account.[Remittance through CDMs exempted]		
Working Capital Limits (OD /CC accounts other than by Banks/NBFCs/ Nidhi / Kuri Co etcwhere financial service is line of activity)	a) Rs.3.00 Lakh/month b)Amount Equal to 50.00 % of Average working capital Utilization of Previous month. c) For Limits above Rs. 10.00 Crore monthly cap will be Rs. 5.00 Crore	Rs. 150/ Lakhs (Min Rs.50/ Tran)+ GST	
Working Capital Limits (OD/CC by Banks/NBFCs/ Nidhi / Kuri Co etc-where financial service is line of activity)	a)Amount Equal to 10.00% of Average Monthly Debit Balance in account during previous month. b) For Limits above Rs. 30.00 Crores monthly cap will be Rs. 3.00 Crores.For cash remittance in NBFC accounts post lunch session, additional cash handling + GST charge of Rs.100/ Lakh+GST will be charged even if remitted amount falls within free limit available to account.[Remittance through CDMs exempted]		
<b>SMALL DENOMINATION NOTES / COINS (Rupees 50,20,10,5,2,1 currency notes and coins)</b>			
Small Denomination Notes / Coins	Free limit: 100 coins / small notes per day		
	Above Free Limit: Rs.10+GST per packet or proportionate thereof		
<b>REMITTANCE THROUGH CASH DEPOSIT MACHINE</b>			
Free limit calculation and Charges [wef 01.07.2022]			
	Remittance through branch	Remittance through CDM during banking hours**	Remittance through CDM after banking hours
Free limit calculation	Existing free limit - Remitted amount	Existing free limit - Remitted amount	Existing free limit - Remitted amount
Charge*	As per account category	1/2 of charges applicable as per account category	As per account category+ Rs.30/ Tran
* Charge as specified by NPCI applicable for ICD			
**Not applicable for Banks / NBFCs etc. where financial service is the line of activity			